

## FEE SCHEDULE

➤ January 2020

	>10 Hrs 1-3 Days	> 10 Hrs 4-5 Days	< 9 Hrs 1-3 Days	<9 Hrs 4-5 Days
<2 yrs	\$97.00	\$95.00	\$92.00	\$90.00
> 2yrs	\$92.00	\$90.00	\$87.00	\$85.00
<b>Kindergarten Discounted Rate</b>	6 Hr Sessions (3 days) \$75 per session			
<b>Holiday Discount</b>	*Families are eligible for a 50% Discount for up to 4 weeks per Calendar year.			

### Bookings and Cancellations

Bookings and cancellations are essential. Cancellation of a permanent booking at the Centre requires two weeks' notice. Casual bookings will only be available where and when vacancies exist. Fees are payable for all permanently booked days including sick days.

### Late Pick up Fees

If the service is not advised that a parent/guardian will be late, collection of children after licensed operating hours, will incur the following fees:

- For the first ten (10) minutes after closing, or part there of - \$10.00 per family;
- After the initial ten minutes (10) minutes, every additional ten (10) minute interval or part thereof - \$10.00 additional per family.

If late fees are incurred on three occasions within a three month period the family's ongoing enrolment will be reviewed and cancellation of enrolment may occur.

### Payment of Fees

All families starting at the Centre will be provided a Debit Success form for completion. It is requested that this form be completed and handed to the Centre Director when enrolling their child/ren, and/or returning enrolment paperwork.

### Overdue Accounts

Additional fees will be charged for overdue accounts. Where an account is 14 days overdue, \$5.00 will be added to the account (as shown on the invoice); any account that is unpaid after 14 days will be required to complete and register for Direct Debit otherwise suspension of enrolment will occur no later than day 21; over 21 days, \$18.00 will be added and the account sent to debt recovery.

Under extreme circumstances, parents/guardians can contact the Director to discuss a payment plan.

**\*Holiday Discounts are at Directors discretion/ families must apply by completing a Holiday Application Form and providing a minimum of 2 weeks' notice.**