

FEE SCHEDULE

➤ January 2024

	>10 Hrs 1-3 Days	> 10 Hrs 4-5 Days	< 9 Hrs 1-3 Days	<9 Hrs 4-5 Days
Wattles & Acacia	\$117.00	\$115.00	\$112.00	\$110.00
Banksia & Gumtree	\$112.00	\$110.00	\$107.00	\$105.00
Waitlist Admin Fee	\$50 per child	Non- Refundable to be paid upon submission of waitlist form completion in Xplor Software Program.		
Ironbark Kindergarten "REGULAR"	\$97 per session -7.5 Hr Discounted Sessions (2 days per week ONLY: Session Choices: 8-3.30pm/ 8.30-4pm) HOLIDAY DISCOUNTS DO NOT APPLY TO THESE SESSIONS			
Ironbark Kindergarten "EXTRA"	\$102 per Session- 11 Hr Discounted Sessions: 615am – 515pm HOLIDAY DISCOUNT OPTION APPLICABLE (4 weeks Per Calendar Year)			

Bookings and Cancellations

Bookings and cancellations are essential. Cancellation of a permanent booking at the Centre requires two weeks' notice. Casual bookings will only be available where and when vacancies exist. Fees are payable for all permanently booked days including sick days.

Late Pick up Fees

If the service is not advised that a parent/guardian will be late, collection of children after licensed operating hours, will incur the following fees:

- For the first ten (10) minutes after closing, or part there of - \$10.00 per family;
- After the initial ten minutes (10) minutes, every additional ten (10) minute interval or part thereof - \$10.00 additional per family.

If late fees are incurred on three occasions within a three-month period, the family's ongoing enrolment will be reviewed and cancellation of enrolment may occur. Please ensure you adhere to your child's booked session times to prevent Late Pick Up Fees.

Payment of Fees

All families starting at the Centre will be required to set up Debit Success payments through the Xplor Software program in the Finance tab. **All Family accounts must always remain 2 weeks in advance from January 2024.**

Overdue Accounts

Additional fees will be charged for overdue accounts. Where an account is 14 days overdue, \$5.00 will be added to the account (as shown on the invoice); any account that is unpaid after 14 days will be required to complete and register for Direct Debit otherwise suspension of enrolment will occur no later than day 21; over 21 days, \$18.00 will be added and the account sent to debt recovery. Under extreme circumstances, parents/guardians can contact the Director to discuss a payment plan to deter Debt Collection Agency involvement, debt recovery fees will be added to families account: \$110 per debt plus a commission of 25% of the amount to be recovered.

Holiday Discount

Families are eligible for a 25% Discount off their full fees for up to 4 weeks per Calendar year for **sessions > 9 hrs per day**, **Holiday Discount does not apply to FREE KINDY 7.5 hr sessions.**

Family of 3+ Children 5% Discount

PELC support large families with the cost of child care, a 5% discount off the Full Fee applies to families with 3 or more children enrolled.

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Holiday Discounts are at Directors discretion/ families must apply by completing a Holiday Application Form and providing a minimum of 2 weeks' notice.